

Annual Conference Abstract Submission General Information

All submissions will need:

- A Behavior Live account, please use the email associated with the account which pulls your information. We recommend the presenter be the one who submits the abstract.
- All communication will be sent to the individual's email used to submit the abstract
- Names and email addresses of co-authors, please use the email associated with BehaviorLive
- Poster Short Title
- Primary Content Area
- Abstract type (symposia, panel, general presentation, poster, multi
- Supporting Data, in-progress data sets are okay for submission

Poster Presentation Guidelines

Poster Guidelines for ALL Poster Presentations

- Poster Setup: Thursday of the Conference
- Location: Albany Capitol Center, 55 Eagle Street, Albany NY 12207
- Presentation Time and Location: TBD
- Dimensions: Posters can range in size from 3' by 4' to 4' by 4'
- Orientation: Posters can be set up vertically or horizontally
- Mounting Materials: Only easels are provided - **posters MUST be on a hard-backed board (you will not have a surface to pin anything to)**. Hard-backed boards are not being provided.

Poster should include:

- Title, name, affiliation
- Background Information
- Procedure
- Results
- Discussion

Aesthetics of poster

- Keep font large enough to read from 4' away
- Graphs should be large enough to read comfortably from 4' away
- Clean and organized

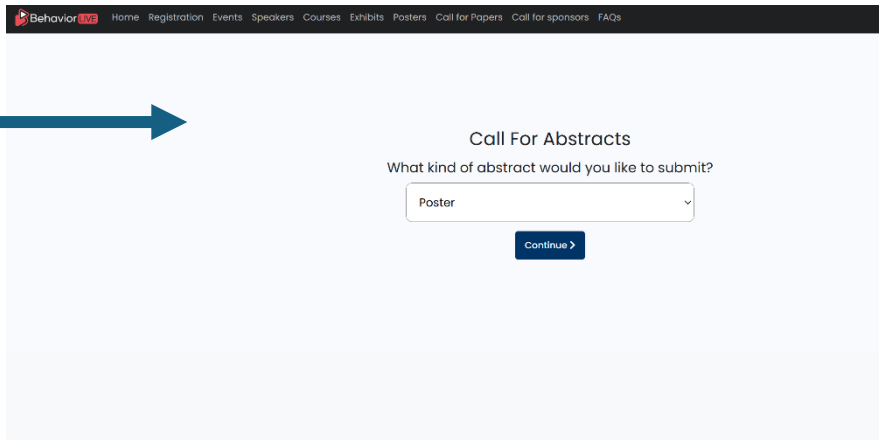
Poster does not need to include:

- An abstract - the poster is an abstract
- Reference section

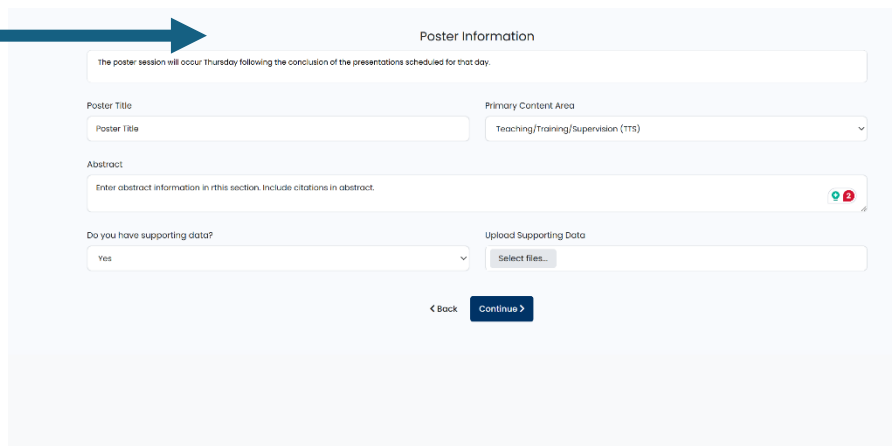
Tips for the poster session: At least one presenter should stay with the poster for the duration of the session, to answer questions. You will be assigned an easel number, which will be provided to you when you check into the conference.

Steps for submitting a poster abstract

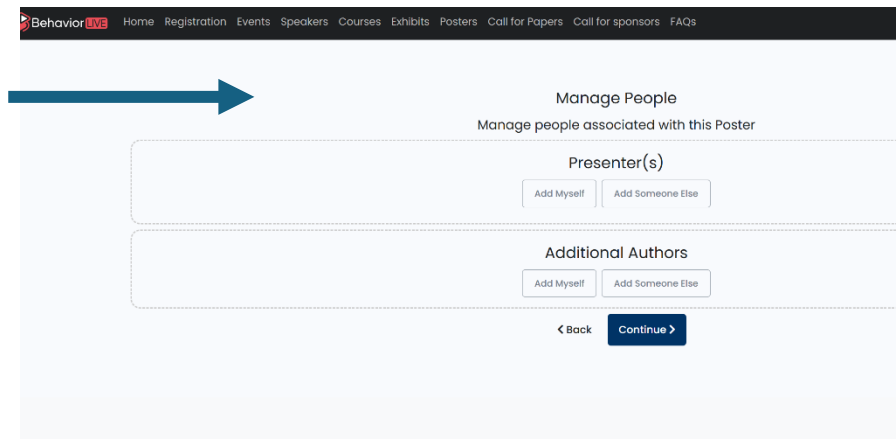
1. On the abstract submission page select “poster” . Next, select continue.



2. On the **Poster Information Page:** Add the poster title, content area, abstract and supporting data here. Next, select continue.



3. On the **Manage People page** select the presenter(s) *we recommend having the person presenting the poster selected and any additional authors. Next, select continue.





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Manage People
Manage people associated with this Poster

Presenter(s)
INFO NYSABA
Add Myself Add Someone Else

Additional Authors
Add Myself Add Someone Else

< Back Continue >

Tip: You can search for authors by name or email associated with their BehaviorLive account.

4. Abstract Submission Additional Questions page.

This survey will collect additional information about the presenter, CEU information and attestation.

Visit [ACE-Provider-Handbook 260129-a.pdf](#) to learn more about ACE events and providers

For question seven (7) select N/A for poster presentation.

Additional Questions

Abstract Submission
Please note that you cannot complete your submission without submitting the survey responses.

Presenter Information
1 First Name *

Abstract additional information
Please review each question and provide the requested information to ensure all relevant information is provided at the time of submission.

4. According to the BACB ACE provider handbook, "The content of Learning CE events may address any aspect of behavior analysis: practice, science, methodology, theory, or the profession itself." CE content must be behavior analytic in nature, go beyond basic introduction, created for behavior analytic attendees, relevant and reflect current, accurate information. *

5. Link to BACB ACE provider handbook: https://www.bacb.com/wp-content/uploads/2025/08/ACE-Provider-Handbook-2026_250820-a.pdf *

6. By selecting "yes" as my answer, I confirm that I have read and understand all BACB and ACE CEU guidelines for events. This presentation content is behavior-analytic and appropriate for CE: I (and any co-presenters) meet the instructor qualifications required by the BACB ACE Handbook. *

No Yes

7. Please select all continuing education units (CEUs) categories applicable to the presentation: *

Supervision
 Ethics
 General
 N/A poster presentation



5. Include your qualifications and expertise for presenting in the content area.



8. Please briefly describe your qualifications and expertise related to this CE content area (e.g., clinical experience, publications, teaching, research, presentations, specialized training, etc.).*

Insert your qualifications and expertise in the content area you are requesting to present on.

For question nine (9) type N/A for poster presentations



9. Please provide 3-5 CEU assessment questions (each with answer options and the correct answer) for the attendee assessment. Quiz questions will be used to allow asynchronous attendees to earn their CEU certificates from recorded presentations and/or address CEU issues that may arise during the conference. For poster submissions, please mark not applicable (N/A). Kindly note that presenters may contact us to request revisions to their questions as the conference approaches, since many abstracts are submitted before presentations are finalized. All quiz questions are required by Monday, October 26, 2026.*

1. N/A - Poster Session | N/A

2. |

3. |

4. |

5. |

6. |

For question ten (10) select N/A for poster presentations.



10. By checking Yes, I acknowledge that if I do not submit the required CEU quiz questions by Monday, October 26, 2026, NYSABA is authorized to enable the BehaviorLive AI-generated question option for my recorded presentation. I understand that NYSABA may provide AI-generated questions for my review and may contact me to request revisions prior to their use, and I attest that any questions I submit will be original, accurate, and aligned with my presentation content.*

Yes

No

N/A: poster submission

Add 1- 3 citations



11. Please provide 1-3 citations supporting the presentation. Please note all citations must be behavior analytic.*

1. | TEST

2. | TEST

3. | TEST

4. |

5. |

Once complete sign to attest your submission meets all BACB requirements for ACE events.



12. By signing this form, I am attesting that the presentation meets all BACB requirements for ACE events.*

Select Continue



< Back **Continue** >



6. On the attestation page



In making this submission, I understand, affirm, and agree to the following:

Please review the following agreement. For poster sessions, speaker content will not be recorded for streaming or asynchronous viewing as noted within the agreement. Additionally, CE requirements will not be met, as CE credit is not issued for attendance at poster sessions.

NYSABA Speaker Contract: This **SPEAKER CONTRACT** for an individual to provide the webinar/presentation to be described below, is made between the New York State Association for Behavior Analysis (hereinafter referred to as "NYSABA") and the undersigned speaker, hereinafter referred to as the "Speaker," for the services of the Speaker. One speaker for each presentation will complete this agreement on behalf of all presenters involved in the presentation. Please click the box by question (4) four to accept this agreement. **EVENT TITLE: NYSABA Annual Conference** **EVENT LOCATION: Albany, NY and Online (Behavior Live)**

- 1. GENERAL MEDIA CONSENT:** Speaker consents to live streaming of the webinar. Speaker consents to video recordings of webinar to allow for asynchronous dissemination of content to webinar registrants and non-attendees for purchase. The recorded content will be available for a duration determined by NYSABA's ACE Coordinator, Education Committee, and Conference Committee. Speaker hereby permits NYSABA to photograph Speaker during the webinar. Speaker hereby permits NYSABA to use photographs during and after the webinar for media and promotional purposes. If your recorded material needs to be removed after a specified duration, please contact: info@nysaba.org.
- 2. COPYRIGHT:** Speaker represents that all content included in the presentation and handout materials will be Speaker's sole original creation or, if not original, does not infringe on the copyrights or other rights of third parties. If Speaker is not the sole original author of the presentation or other materials, Speaker further warrants that speaker has secured the permission of the copyright owner to use the material and shall clearly identify the source. Speaker shall defend, indemnify, and hold NYSABA harmless against any third party copyright allegations or claims regarding the presentation and other materials for the presentation session. Speaker hereby permits NYSABA to disseminate PDFs of PowerPoint presentations and handouts of submitted session content and materials electronically, downloadable (OR code) for educational purposes only.
- 3. HARASSMENT OR DISCRIMINATION:** NYSABA will not tolerate any behavior that is harassing or discriminatory in nature. Any harm claim by any member of the audience shall be the sole responsibility of Speaker. NYSABA has the right to direct Speaker to discontinue any activity constituting violation of this contract, as well as any federal, state, or local laws, or other relevant requirements.
- 4. CLICK HERE for the Acknowledgment of this Agreement**
- 5. TERMINATION:** This agreement may be terminated only as follows:
 1. By mutual agreement of both parties OR
 2. By NYSABA, immediately, if the speaker has breached any provision of this agreement, including, but not limited to:
 3. if the Speaker engages in fraud, intentional misrepresentation, or willful misconduct in connection with his/her performance of this agreement.
 4. if the Speaker fails to perform his/her obligations in a timely manner.
- 6. MISCELLANEOUS:** Anticipated starting times specified in the Speaker Contract, subject to minor modifications because of unanticipated occurrences, are of the essence and hence, Speaker is required to be at place of performance a sufficient period prior to schedule time of commencement so as to permit timely presentations.
- 7. ACE COMPLIANCE:** The Speaker agrees to comply with all ACE requirements as outlined by the Behavior Analyst Certification Board (BACB) to ensure that the presentation meets the standards for the issuance of Continuing Education (CE) credits. The Speaker also agrees to provide any necessary information or documentation requested to ensure this compliance.
- 8. ACCESSIBILITY:** The Speaker agrees to create their presentation and any supporting handouts or documents in an accessible manner to ensure that attendees with various needs, including those with disabilities, can participate and access the information. This includes but is not limited to providing materials in formats that accommodate visual, auditory, and other sensory or cognitive needs. Resources that may aid these efforts include:
 1. <https://www.section508.gov/create/pdfs/>
 2. <https://support.microsoft.com/en-us/office/make-your-powerpoint-presentations-accessible-to-people-with-disabilities-67772b2-2f33-4bd2-8ca7-dae3b2b3ef25>
- 9. EXECUTED CONTRACT SIGNATURE:** This Speaker Contract shall be binding upon the parties hereto, their successors and assigns, upon due execution by both parties. Acknowledgement of this contract within the Behavior Live platform communicates agreement with the contract in it's entirety.
- 10.** Created from the Association of Professional Behavior Analysts & the Colorado Association for Behavior Analysis Speaker Contracts with permission.

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Click the box to affirm you agree



7. On the Review Submission Page you will review all information entered.

Anything missing will prompt you to address in the pink box at the top of the page.



Review Submission

Thank you for your submission! If you have any questions or would like to request an accommodation, please email: info@nysaba.org.

Please visit our conference page to register for the conference. Please note self-advocates and parents presenting on panels will have their registration cost covered. Information will be provided upon acceptance, please email: info@nysaba.org with any questions.

Please correct the following errors before submitting

- Title is required (fix)
- Abstract is required (fix)
- Please indicate if you have supporting data. (fix)
- Additional Questions are Required (fix)
- Please agree to all items in the acknowledgements (fix)

Title:

Content Area:

Abstract:

Presenters:

Authors:

This areas shows you what pages need to **fixed** to complete the submission process

< Back Save Draft Submit Paper

8. Once you address all areas you will be able to submit. You will no longer see the pink screen or areas that need to be fixed in red.



Review Submission

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Title: TEST Title

Content Area: TTS

Abstract: insert abstract information

Presenters: INFO NYSABA

Authors:

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